

Below you will find a comprehensive checklist of speaker submission requirements and deadlines to assist you in your preparation for the 2018 CAPM&R Annual Conference in Whitehorse, YT.

Item	Deadline	Completed
Speaker Information Form	April 25, 2018	<input type="checkbox"/>
Declaration of Conflict of Interest	April 25, 2018	<input type="checkbox"/>
Headshot sent to CAPMR	April 25, 2018	<input type="checkbox"/>
Registration completed	April 13, 2018 (for early bird discount)	<input type="checkbox"/>
Accommodations booked	April 25, 2018	<input type="checkbox"/>
Conflict of interest verbiage added to beginning of presentation	May 9, 2018	<input type="checkbox"/>
Learning objectives added to beginning of presentation	May 9, 2018	<input type="checkbox"/>
Minimum of 25% interactivity included in presentation	May 9, 2018	<input type="checkbox"/>
*Presentation sent to CAPMR	May 9, 2018	<input type="checkbox"/>

*Please note that changes can be made up until your presentation date. If your slides are updated after they have been submitted to the office, submit the revised copy and we will update the mobile app with the new version.

THANK YOU FOR ADDING TO CAPM&R CONFERENCE!